

2022
2023

LOS ANGELES UNIFIED SCHOOL DISTRICT

OFFICE OF EMERGENCY MANAGEMENT **ANNUAL REPORT**



LAUSD
UNIFIED



ABOUT US

The Office of Emergency Management (OEM) of the Los Angeles Unified School District is dedicated to assuring that all District employees and students are prepared to respond reasonably and responsibly to any emergency threat or hazard, ensuring that the highest level of safety during an incident is achieved. Our mission is to sustain a resilience-focused culture of emergency readiness throughout Los Angeles Unified. This document highlights some of our accomplishments of the 2022-2023 year and is not a comprehensive report of all of OEM's work.





OUR TEAM



Dr. Jill Barnes, Administrator

Jill oversees all OEM operations and projects, directs the Emergency Operations Center when activated, and provides subject matter expertise related to emergency management for District leadership and others.



Dr. Claudia M. Lara Coordinator

Claudia manages all aspects of the Integrated Safe School Plan, supports administrators and schools with emergency needs, compiles classroom emergency resources, and supports several additional OEM projects and trainings.



Michael Edwards

Emergency Preparedness Program Specialist

Michael focuses on training activities addressing a variety of topics and employee audiences through in-person, virtual, and video courses, and supports Main EOC readiness and other OEM programs.



Danielle Romero Admin Analyst

Danielle creates all data-related reports, manages the Emergency Drill evaluation database and the STEED evac chair program, oversees the OEM intern program, and supports all other OEM projects, including EOC activations.



Ronald Eusebio Senior Office Tech

Ronald provides administrative support, manages purchasing and payroll, and helps OEM move forward with District published documents and external-facing materials.



OUR VISION

As part of the Division of School Operations, OEM provides emergency management for LAUSD. The office oversees the Integrated Safe School Plan system and provides guidance to schools for emergency response protocols, supplies, and emergency drills. The Safety Training in Emergency Preparedness at Schools (STEPS) program, STairway Emergency Evacuation for Disabilities (STEED) program providing training and Evac Chair devices for schools, and the award-winning YOYO 7 campaign are all products of this office. The LAUSD Emergency Operations Center is managed by OEM, which also provides representation to LA City and LA County and coordinates with other agencies during a large emergency. The office also coordinates the use of schools as public emergency shelters managed by the American Red Cross.

We are Ready and Resilient!

HOW WE ACHIEVE OUR MISSION

01.

Providing subject matter expertise and coordination of disaster efforts.

02.

Strengthening readiness capabilities and capacity through planning, training/exercise, and preparedness campaigns.

03.

Building effective programs and ongoing program management through the review and update of guidance and policy documents, program data analysis, and evaluation.



STairway Emergency Evacuation for Disasters

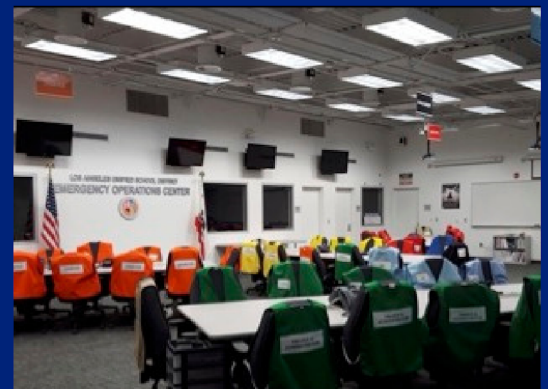
The Stairway Emergency Evacuation for Disabilities (STEED) program is a two-year District program created by OEM that provides an Evac Chair and hands-on training to all 509 LAUSD multi-story schools to facilitate safe and effective emergency evacuation for all students, regardless of physical ability. An Evac Chair allows students with disabilities and health conditions to evacuate using the stairways in an emergency alongside their classmates, providing disaster equity and access for our students. All multi-story schools were given the opportunity to attend a training during the summer professional development days. Training was also provided during the school year to Region South and Region East. Each school with at least three employees trained received an Evac Chair at no cost to the school. As of May 2023:

- 63% of all eligible schools in the District have a fully-trained team and received an Evac Chair
- 320 schools were trained from August to May
- Over 1,100 Classified and Certificated employees were trained



Emergency Operations Center

OEM manages the District's four Emergency Operations Center (EOC) physical locations and provides EOC processes that support emergency response, business continuity, and crisis communications activities. OEM also manages and provides training and exercises for over 130 EOC responders from District divisions. In 2022-2023, OEM activated the EOC to support the Cyber Attack, Election Day, January storms, and the SEIU work stoppage. We created EOC Responder Handbooks aligned with the updated Emergency Operations Plan and distributed them to all responders along with an Emergency Personnel badge, which OEM now prints in-house for all emergency badge-holders in the District. In addition to the annual EOC exercise for responders, we implemented a quarterly training program that offers virtual training for all responders on their roles in the EOC and using Veoci, the online EOC management system. The EOC Steering Committee was re-established with leadership from key Divisions to provide cohesive direction for emergency response.



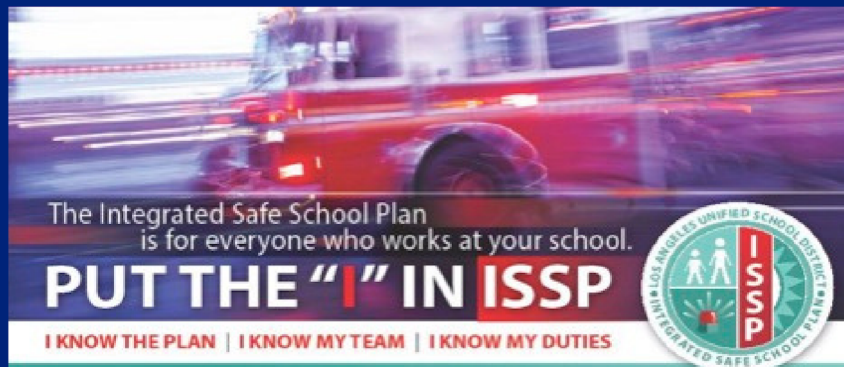


Our Projects

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Integrated Safe School Plan

OEM manages the Integrated Safe School Plan (ISSP) system, within which all LAUSD schools are required to complete an updated plan annually. The plan covers violence prevention, emergency preparedness and response, crisis intervention, and other topics. OEM launched the 2022-2023 ISSP on August 1st, the earliest date yet to open the system to schools and had 100% compliance within four days of the October 2nd due date. Hundreds of administrators attended ISSP development sessions in the early fall, and this year OEM created a resource for schools to promote more immediate and deeper review of the ISSP and prevent gaps in development of the plan or delays in submission.



Stop the Bleed

This year, LAUSD became licensed by the Department of Defense to offer Stop The Bleed training, which is a national program that teaches bystanders how to recognize and treat potentially life-threatening bleeding injuries. We are the first school district to be licensed without an external medical partner and have spent this year designing the components of our program, which will roll out to employees in the 2023-2024 school year. OEM is spearheading this initiative, working in partnership with the Office of the Chief Medical Officer and members of the UCLA Medical School community. Using a trauma-informed lens, we have developed a script for the online portion of the course, created an infographic reminder card for participants, and established the contents of a classroom kit, all customized for the unique needs of our schools.





Our Projects

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College Intern Program

OEM launched an academic internship program designed to grow and nurture the emergency management-related interests of college students. We defined the parameters of our internship and hired two part-time interns, one undergraduate and one graduate student, to assist with the STEED program. During their tenure, the interns were onboarded to OEM as members of our team and exposed to all of the programs that OEM oversees, and they directly assisted with STEED training sessions and follow-up.



Staff Growth/Development

OEM is always evolving to meet the ever-changing needs of the District and this year we created a new Emergency Management and Business Continuity (EMBC) Manager position. The EMBCM will oversee the development and maintenance of the District's business continuity strategies, plans, and procedures.

Our team is vested in learning new skills and participating with emergency management colleagues in trainings and conferences to expand our knowledge. Course completions and certifications achieved this year by OEM team include:

- IMS 655 Jurisdictional Crisis Emergency Management course: Texas A&M University Engineering Extension Service (TEEX)
- Terrorism Liaison Officer training: Joint Regional Intelligence Center (JRIC)
- Community Emergency Response Team training: Los Angeles Fire Department
- Certified Emergency Manager recertification (one of 2,600 individuals certified worldwide): International Association of Emergency Managers

Finally, congratulations to Dr. Jill Barnes, the Administrator of Emergency Management, on receiving an award of recognition from the Business & Industry Council Emergency Planning & Preparedness.



Our Partnerships

A substantial portion of OEM's work occurs in partnership with government agency and community organizations. OEM established partnerships this year with UCLA Medical School/Hospital and the Department of Defense to create a Stop the Bleed program specifically for LAUSD employees. We have also continued our partnerships with the United States Geological Survey (USGS) as a member of the Earthquake Early Warning Emergency Working Group and the Earthquake Country Alliance Pre-K – 12 Education Committee. We are also a board member of the Governor's Office of Emergency Services (CalOES) Mutual Aid Regional Advisory Committee. We continue to have a partnership with American Red Cross for use of District schools as public shelters during times of disaster.



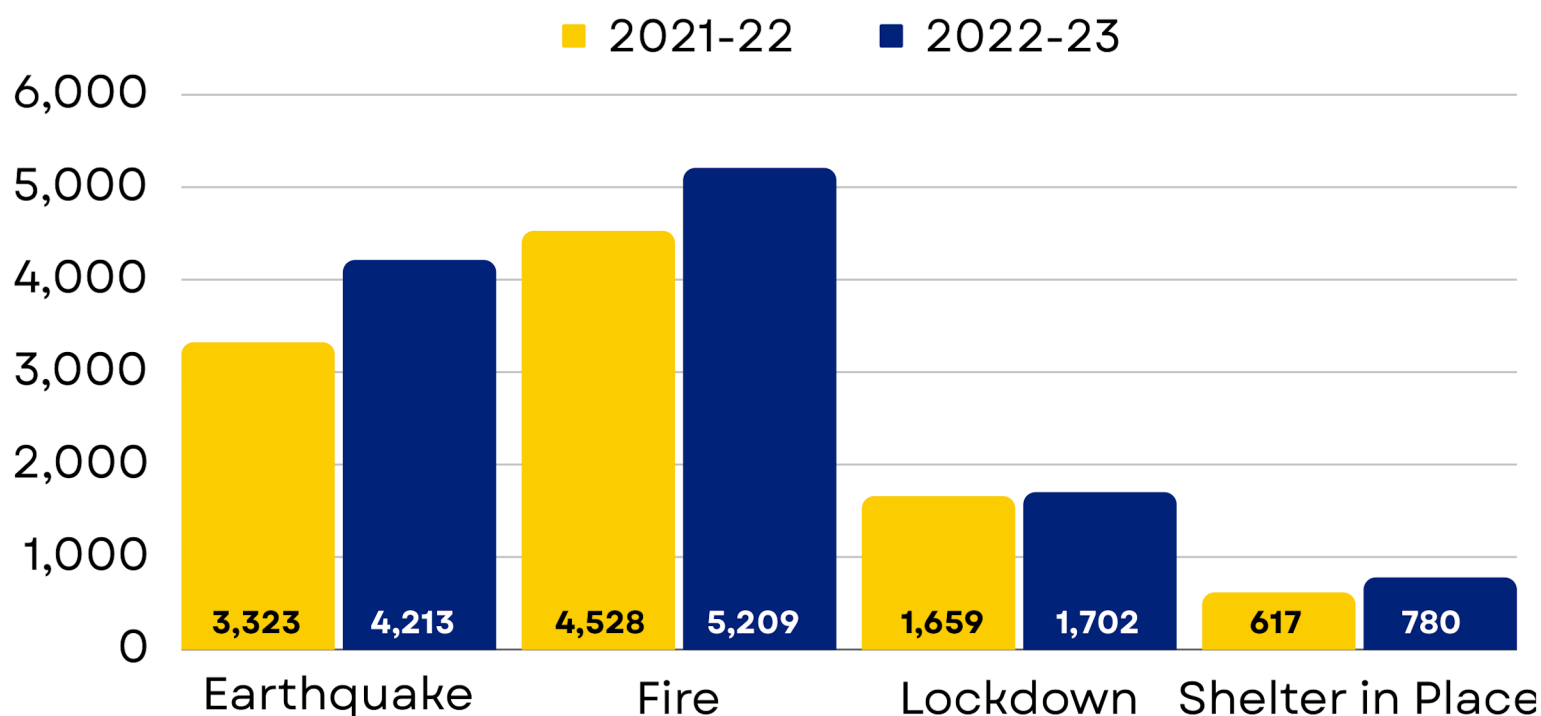
Alignment to Strategic Plan

PROJECT	Pillar
American Red Cross Public Shelters	Engagement & Collaboration
Emergency Badges	Joy & Wellness
Emergency Drills/exercises	Joy & Wellness
Emergency Operations Center	Joy & Wellness
Emergency Training for District Staff and OEM	Investing in Staff
Integrated Safe School Plan	Joy & Wellness
Partnerships: Local/State/Federal/Community	Engagement & Collaboration
STEED: Stairway Emergency Evacuation for Disabilities	Joy & Wellness
Stop The Bleed	Joy & Wellness



A YEAR OF EMERGENCY DRILLS IN REVIEW

All schools are required to perform emergency drills and submit an evaluation in our online system. The K-12 school year runs from August 15, 2022 - June 16, 2023.



- Lockdown and Shelter in Place drills are only required once a semester; Earthquake and Fire drills are performed more frequently
- 1,777 more Emergency Drill Evaluations submitted than previous school year (15% increase)
- 72% of schools submitted an evaluation for a Fire Drill performed during first week of school
- 84% of schools submitted an evaluation for participation in the Great ShakeOut Earthquake exercise



LOOKING FORWARD TO 2023-24 SCHOOL YEAR

OEM is excited to continue programs that were started in 2022-23, such as STEED, Stop the Bleed, and the Internship program. **STEED** will train all remaining multi-story schools in Regions North and West, with sessions during the August PD week and finishing during the Fall Semester. Once all schools have been fully trained, we will transition to maintaining the program by offering periodic Evac Chair refresher sessions to train additional employees. **Stop the Bleed** will complete the creation of the online course and begin offering hands-on Stop The Bleed training for employees. We will be hiring a graduate level **intern** to help assist with these programs, as well as all other emergency-related activities. The **ISSP** includes a new Every School Safe safety training component that is implemented in the 2023-2024 school year requiring schools to use the ISSP to certify monthly mandatory safety trainings. Our **Emergency Management Business Continuity Manager** started in July and helps strengthen business continuity and emergency readiness for Divisions and offices.

The Office of Emergency Management looks forward to continuing to ensure the safety and emergency-readiness of the Los Angeles Unified School District. OEM continues to innovate and expand the District's capacity to be emergency-ready and disaster-resilient.



CONTACT US

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Additional Resources

- **Stairway Emergency Evacuation for Disabilities (STEED):** lausd.org/STEED
- **Emergency Operations Center:** lausd.org/EOC
- **Integrated Safe School Plan:** lausd.org/ISSP
- **Emergency Drills and Exercises:** lausd.org/Drills